

PLEASE COMPLETE AND RETURN TO THE ACT SECRETARIAT BY 31ST MARCH 2015

ACT ANNUAL FORUM REPORT 2014									
NAME OF THE FORUM									
MEMBERS OF THE FORUM	<table border="1"> <thead> <tr> <th>International</th> <th>National</th> <th>Observers</th> <th>Guests</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> <u>1.Christian Aid (CA),</u> <u>2.Bread For the World (BFW),</u> <u>3.Diakonie Katastrophenhilfe (DKH),</u> <u>4.Lutheran World Federation (LWF),</u> <u>5.Lutheran World Relief (LWR),</u> <u>6.World Renew (WR),</u> <u>7.United Methodist Committee On Relief (UMCOR),</u> <u>8.EPER,</u> <u>9.Church World Service (CWS),</u> <u>10.Norwegian Church Aid (NCA),</u> <u>11.Finn Church Aid (FCA),</u> <u>12.ICCO Cooperation,</u> <u>13.Servicio Social de Iglesias Dominicanas (SSID)</u> </td> <td> <ul style="list-style-type: none"> 1. Service Chrétien d’Haiti (SCH), 2.Mission Sociale des Eglises d’Haiti (MISSEH) </td> <td></td> <td></td> </tr> </tbody> </table>	International	National	Observers	Guests	<ul style="list-style-type: none"> <u>1.Christian Aid (CA),</u> <u>2.Bread For the World (BFW),</u> <u>3.Diakonie Katastrophenhilfe (DKH),</u> <u>4.Lutheran World Federation (LWF),</u> <u>5.Lutheran World Relief (LWR),</u> <u>6.World Renew (WR),</u> <u>7.United Methodist Committee On Relief (UMCOR),</u> <u>8.EPER,</u> <u>9.Church World Service (CWS),</u> <u>10.Norwegian Church Aid (NCA),</u> <u>11.Finn Church Aid (FCA),</u> <u>12.ICCO Cooperation,</u> <u>13.Servicio Social de Iglesias Dominicanas (SSID)</u> 	<ul style="list-style-type: none"> 1. Service Chrétien d’Haiti (SCH), 2.Mission Sociale des Eglises d’Haiti (MISSEH) 		
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CHAIR/COORDINATOR	<p>Name & Organisation: Raymond Prosperity (Chair- Christian Aid); Jean Luxonne Fils-aimé (Coordinator-UMCOR)</p> <p>Email address: act.haiti@yahoo.com</p>								
KEY CONTACTS	<p>Communications Focal Point (name and email):</p> <p>Advocacy Focal Point (name and email):</p>								
MEMORANDUM OF UNDERSTANDING	<p>Finalized and signed: YES</p> <p><i>Comments :</i> This document outlines the objectives of the forum, and explains the way the Forum works. A MoU was prepared and signed by 13 of 15 members of the ACT Haiti Forum for the Year 2014. This very important document serves as the guidance of the work of the Haiti forum and presents the objectives of the forum, the structure, the membership status, the activities to be implemented, the coordination (including Chair, Vice chair and coordinator) and</p>								

		the way of seeking visibility of the forum in 2014.
ANNUAL FORUM WORKPLAN	<p>Do you have a Forum Workplan for 2015 based on the Global ACT Strategy?</p> <p style="text-align: center;">YES</p>	<p>Comments (ie Do you plan to develop one? Would you need support in doing this?):</p> <p>We are developing a plan based on the Global ACT Strategy and the immediate issues/needs identified in the country.</p>
DATE OF ANNUAL MEETING 2014	<u>March 20, 2014</u>	Key comments:
DATE OF ANNUAL MEETING 2015 (IF KNOWN)		
DATES OF MEETINGS DURING 2014	Monthly regular meetings and extraordinary meetings in emergency situations; Annual meeting on March 20; discussion meeting with all ACT Forum members represented by their coordinators at the country level and the ACT secretariat program staff on how to strengthen the ACT Alliance work in Haiti, held March 12.	
FORUM EMERGENCY PREPAREDNESS AND RESPONSE PLAN (EPRP)	<p>Do you have a Forum EPRP that has been updated in last 12 months?</p> <p style="text-align: center;">YES</p>	<p>Comments (eg do you plan to do one? Would you need support?):</p> <p>The EPRP document was completed in the year 2014. A consultant had been hired to produce this document as a global plan including all information, rules, strategy and contact available. The consultant submitted his report, but it needed to be updated in 2014.</p> <p>The process of finalizing the EPRP began in October 2014. FCA, Diakonie, Christian Aid and UMCOR created a team for revising the EPRP. The main objectives pursued by this process were: finalize and implement the EPRP, encourage an update of contingency plans of each organization, and discuss the roles and responsibilities of members during an emergency.</p> <ol style="list-style-type: none"> 1. The September regular meeting was dedicated to the process of finalizing the EPRP. This meeting allowed the team to receive clear input from the forum on the process. 2. Weekly meetings were held by the working group to intensely work on the details of the plan. In October 2014 the forum organised a workshop including a review / re-design exercise which targeted principally the practical application of the emergency plan.

		3. After finalizing the EPRP, the ACT members received the draft for their comments.-
CAPACITY BUILDING:	<p><i>List any training or capacity building initiatives undertaken at the forum level in 2014:</i></p> <ol style="list-style-type: none"> 1. The Climate Change Program organized a one day workshop around the topic of climate change in Haiti, in which took part government representatives, civil society members, media, various NGOs, etc. 2. A gender workshop was carried out with ACT members to emphasise the gender issue in the centre of the ACT Alliance work. Christian Aid led this program with the partners and ACT members. 3. Field visits done with ACT members in Boen, Balan and Verettes for the sharing of lessons learned in new agriculture, livelihood projects and programs done by UMCOR, CWS, SSID... An integrated project (house construction, livelihoods, water, food security, microcredit), has been implemented by SSID, funded by Christian Aid, ICCO, UMCOR and CWS. 4. Creation and support of local DRR committees at Grand Goave, 5. Training for the local authorities to build response capacities in emergency situations by Service Chretien d’Haiti with partner ACHAGG in Grand Goave 	
HAP TRAINING	<p><i>Has the Forum received any HAP training to date? If so, please provide details (eg when, main topics covered)</i></p> <p>Many ACT members are part of the HAP commission, which includes more than 15 organizations such as NCA, CA, CARE, World Vision etc This group holds regular meetings and shares learning. This is an initiative well worth maintaining.</p>	

SUMMARY OF KEY ACHIEVEMENTS WORKING TOGETHER AS A FORUM	<ul style="list-style-type: none"> • Climate Change/Disaster Risk Reduction (CC/DRR) Joint program implemented a one day workshop for religious leaders on the topic “Religions and climate change: Better inform the vulnerable people”; 3 projects by local partners (GRIAC, Solidarite Frontalyè, Fondation Seguin) have been funded; strategic alliances have been formed with national and local authorities; and a one day workshop was also organized for leaders of grassroots radio stations and journalists on climate change. • A second phase of the joint program “Initiative Les Palmes” (ILP) aimed at making an effective contribution to the transition from emergency relief to long-term development in the earthquake epicenter Les Palmes area provided funding for 17 projects with a total amount of \$2,111,215.08 financed by ICCO/Kerk in Actie, with Norwegian Church Aid coordinating the program. • Establishment of the civil society platform on climate change with its French acronym PSC-CC. • Emergency Preparedness Response Plan (EPRP) was finalized by the end of December 2014, under the lead of a team of 4 staff from member organizations (UMCOR, Diakonie, Finn Church Aid and Christian Aid). • Participation of the Haiti Forum with 3 delegates (LWF, Christian Aid, MISSEH) and 2 observers (from UMCOR) in the General Assembly in the Dominican Republic. The forum prepared and showed a stand exhibiting photos, video and a Prezi presentation, of the activities achieved by the Haiti forum members from 2010 to 2014. One of the Haiti delegates delivered a 5 minute speech to express thanks and communicate how the situation had progressed and how much has been done with ACT Alliance support in Haiti. • Production of a video with all ACT members representing different sectors as one achievement in Haiti. A communication consultant was contracted to do this work during one month, travelling around the country to interview beneficiaries in their living and working environment.
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	<p>Equally, a translator was given a short contract to help the consultant. The DVD and the video are available on YouTube: http://youtu.be/pHXCy-IluHg</p> <ul style="list-style-type: none"> • A Prezi presentation realized and shared with all members, in which each ACT member is introduced and details are provided on the location and type of activities implemented by the organization • MOU for the Haiti ACT Forum signed • Design of a brochure of ACT Forum members • A security adviser was contracted at the end of 2013 began to work in January 2014 • A coordinator was contracted in September 2014, who is dedicated exclusively to the forum. The coordinator is hosted by UMCOR, who provides him a desk and facilities. However, the members support financially his salary, communication and other costs.
SUMMARY OF KEY CHALLENGES	<ul style="list-style-type: none"> • CC/DRR: lack of funds, and delay in transferring the funds to the local partners; this affects profoundly and negatively the results and reduces the impacts of the joint project • Different levels of interest and commitment from various members of the ACT Haiti Forum, which represents a major challenge when coordinating processes which should ideally involve a high number of members. • Difficulty faced in finding a security adviser • Efforts to form alliances in the region are still at the formative stages (ACT Caribbean forum). • Poor participation of some members in the meetings and poor reaction to communications • Delay in collecting members' contributions periodically • Misunderstanding of the way to have information of the Forum published in the monthly update of ACT Alliance and at the ACT website.
SUMMARY OF LESSONS LEARNED	<ul style="list-style-type: none"> • Working together impacts positively individual image of each member • Partners believe in Act Alliance Haiti The topic of climate change is taking place as a national concern within the civil society in Haiti • Many people don't understand well what Act Alliance is exactly and how it works in Haiti • It is beneficial, for the efficient realization of concrete outputs, to form a small working group at the outset in order to quickly advance on a task, and then request the input of all ACT members at a second stage; • Members of the forum learned how to work with Geneva, how to take a position regarding global situations that affect people around the world. They learned also how to be much more accurate, efficient and expedient in the request to Geneva. • Working with the forum takes time;, we must learn to work on reducing delay for achieving results. • There are many difficulties to get feedback • Sharing of good practices and experiences, improvement of communication, and greater freedom of discussion during the meetings,
HOW HAS THE INDIVIDUAL WORK OF THE ACT MEMBERS	<ul style="list-style-type: none"> • Participation in thematic workshops and activities, such as the gender workshop facilitated by Christian Aid for the ACT members, has provided

BENEFITED FROM BEING PART OF THE ACT ALLIANCE FORUM IN 2014?	<p>additional knowledge and capacities that are useful in the planning of projects within each individual organisation, which may not already have a certain expertise in that subject</p> <ul style="list-style-type: none">• Working with the forum is a good way to reduce costs for members, especially regarding visibility• Networking offered by ACT Alliance enables broadening of communication• Being a forum member increases links and information• Facilitates learning good practice by visiting and working with other organizations
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